



OFFICE OF THE REGISTRAR
UNIVERSITY OF MARY HARDIN- BAYLOR

900 College Street | Box 8425 | Belton, Texas 76513 | (254) 295-4510 | registrar@umhb.edu

How to Order a Replacement Diploma

- OPTION 1 – Electronic Copy Only (emailed to you) - \$30.00
- OPTION 2 – Electronic Copy (emailed to you) & Physical Copy (mailed to you) - \$60.00
 - To pay online: <http://bursar.umhb.edu/account-payment> or
 - Email form to registrar@umhb.edu or
 - Fax form to 254-295-5052
 - If you are requesting a name change on a replacement diploma you must provide a copy of:
 - Marriage license or
 - Legal documents with legal name change

**Diplomas are printed three times per year. Once form is received, your order will be in que.

_____	_____	_____
First Name	Middle Name	Last Name
Name you graduated under if different from Current Name		Email Address
ID# or SS#: _____		Cell Phone #: _____

Date Graduated: _____
Degree: _____
Major: _____
Minor: _____

Address where diploma should be mailed: _____ _____ _____
Email Address to send Electronic Copy to: _____

Signature: _____

Date: _____